

# 4

## THE DOCUMENTS NECESSARY TO OBTAIN THE SOCIAL BENEFITS

Allowance for raise of child - monthly incentive is awarded to the individuals having a child, and who, 12 months before the birth of the child, obtained income from work and paid contributions to social security. Upon the submission of file, it will be stated if the allowance is taken for:

- 1 year (85% of the average of the income on the last 12 months, but not more than 3400 Ron/month)
- 2 years (80% of the average of the income on the last 12 months, but not more than 1200 RON/month)

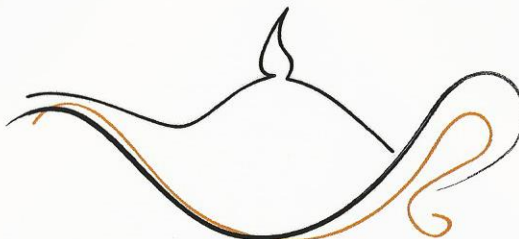
The applications are filed at DGASPC and must include the following documents:

- Standard application
- Residence permits of solicitors
- Birth certificate of child
- Marriage certificate or family record book (if any)
- Certificate of a handicap degree of the child (if any)
- Approval of the employer for maternal leave
- Evidenced issued by the employer or competent bodies related to the income obtained in the last 12 months.
- Order of suspension of employment contract for 1 year, 2 years or 3 years (for child with handicap)
- Tax record of solicitor (if any)
- If the solicitor decides to receive the allowance or incentive in the personal account it is asked for the statement of it, IBAN account from the bank.

# 5

The minimum secured income is awarded to the individuals or families who have no income or have income lower than the minimum guaranteed income (140 RON/person/month). The applications are filed at DGASPC office to which you belong according to the address from the identity card, with the following documents:

- Birth certificates of children
- Application and declaration on own responsibility (standard forms)
- Identity documents of solicitors
- Marriage certificate or family record book
- School certificate for children (form of education, class)
- Certificate of a handicap degree (if any)
- Certificate from the Office of Labour Forces certifying that the adults are registered as searching for a job
- Net income obtained (one month prior to filing the application) and the supporting documents are those mentioned in the application form.



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prietenul orașului

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If you have additional questions or you require more information regarding your rights,

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If you are an asylum seeker or a protected person, this leaflet contains some useful information you should know!



Social benefits for the asylum seekers, refugees and persons with subsidiary protection

## Punți către speranță

acces la servicii sociale de calitate pentru solicitanți de azil și persoane ce au primit o formă de protecție în România

Proiect finanțat prin granturile SEE 2009 - 2014, în cadrul Fondului ONG în România



Pentru informații oficiale despre granturile SEE și norvegiene accesați [www.eeagrants.org](http://www.eeagrants.org) și [www.fondong.fdsc.ro](http://www.fondong.fdsc.ro). Conținutul acestui material nu reprezintă în mod necesar poziția oficială a granturilor SEE 2009 - 2014. Fundația Scheherazade - martie 2016



# RIGHTS

You are an **ASYLUM SEEKER** - you are entitled to receive social benefits in Romania, only after receiving the Personal Identification Number (CNP), applied on the identity card issued by the General Inspectorate for Immigration (IGI).


*Starting with the date of being registered as an asylum seeker, although you do not hold a personal identification number, you may receive a financial allowance, to cover your basic needs. In this respect, you have to refer to the integration officer from IGI, who shall draft the application. The applications are filed for every family member separately, and the amount differs depending on the age (child, adult), your particular situation (pregnant woman etc.). You will receive the money in cash from IGI, twice per month.*


Besides the two forms of assistance abovementioned, you are entitled to other kinds of state aids as well: state allowance for children, allowance for child raise, minimum guaranteed income (VMG), allowance for support of family, allowance for heating the dwelling, as well as the emergency allowance.

You are **REFUGEE OR A PERSON WITH SUBSIDIARY PROTECTION** - you are entitled to receive social benefits from the Romanian state under the same conditions as the Romanian citizens.

*Important! Immediately after receiving the decision of awarding the form of protection, you must refer to the integration officer from IGI, to ask for the submission of the file, for receiving the non-returnable aid. The files will be submitted for every family member separately to the Agency for Payments and Social Inspection. If you have no income on the territory of Romania, you may receive a non-returnable aid in quantum of 540 RON/month for maximum 12 months, for every family members. The files submitted after more than 30 days after receiving the form of protection will not be considered! The date of receiving the form of protection is indicated in the decision received from IGI, and it is not the date of receiving the residence permit!*

## WHAT DO YOU HAVE TO KNOW:

 The applications and declarations on own responsibility as well as the deeds necessary for the award of social benefits are submitted to the social work offices within the town hall to which you belong according to the address registered in your stay permit.

 The government, at the proposal of the Ministry of Labour, Family, Social Protection and Aged Persons, may award emergency allowances to the families and individuals in state of need due to natural calamities, fires, accidents, as well as for other special situations determined by health or other causes that may entail social exclusion, as well as in other situations set forth by decision of Government, including as well the procedure and/or the granting conditions.

*The application for the emergency allowance is filed at the town hall/County Agency for Payments and Social Inspection, in the administrative area where you are registered with the address.*



State allowance for children is awarded monthly, for every child separately. The applications are filed to the General/County Directorate for Child Protection. The application will be solved within 2 months and subsequently, the money will be received monthly. Quantum: 84 RON/month(children 2-18 years), 200 RON/month(children 0-2 years), 200 RON/month(children with handicap 0-18 years).

*The file must include:*

- Standard request signed by both parents or by the legal representative of the child;
- Birth certificate of the child (authorised translation, original and copy)
  - Residence permit of child (original and copy)
  - Residence permits of parents (original and copy)
- Bank account (bank letter) - only if you want the money to be transferred to an account, on the contrary you may pick it up monthly from the post office.
  - A fastener folder.

# 2

Allowance for heating the dwelling is awarded to the individuals or families with income insufficient to cover the costs of maintaining the dwelling, during the cold season. The applications are filed at DGASPC office to which you belong according to the address from the identity card, with the following documents:

- Application and declaration (standard documents)
- Residence permits for all family members living at the same address

Allowance for the support of family is awarded to single persons maintaining underage children and with income under 530 RON/individual.

- Application and declaration on own responsibility
- Residence permits of family members
- Birth certificates of children
- Marriage certificate or family record book
- School certificate for children (form of education, class, does not repeat the school year)
- Certificate of a handicap degree (if any)
- Net income obtained (one month prior to filing the application) and the supporting documents are those mentioned in the application form.

# 3

**THE DOCUMENTS NECESSARY TO OBTAIN THE SOCIAL BENEFITS**